

*****MINUTES*****

***Kankakee River Basin and Yellow River Basin
Development Commission***

**Friday, December 6, 2024
1:00 p.m. CST/2:00 p.m. EST**

**LaPorte County Public Library Exchange
The Classroom
807 Indiana Avenue
La Porte, IN 46350**

FOR THOSE PARTICIPATING ELECTRONICALLY

GoTo Link: <https://meet.goto.com/319606517>

John McNamara, Chair, called the meeting to order at 1:00 a.m. CST, and the Pledge of Allegiance was recited.

Craig Cultice, Secretary, called the roll.

ROLL CALL OF MEMBERS

Members present physically: Bill Crase, Craig Cultice, Bill Emerson, Chelsey Gordon, John McNamara, James Walstra, Dick Welsh

Members present via videoconference: Rob Churchill, Ryan Mueller

Staff present: Scott Pelath, Executive Director

APPROVAL OF MINUTES FROM SEPTEMBER 27, 2024, MEETING

Bill Emerson moved that the Commission approve the September 27, 2024, minutes. Mr. Cultice seconded the motion.

Churchill - Y
Crase – Y
Cultice – Y
Emerson – Y
Gordon – Y
McNamara - Y
Mueller – Y
Walstra – Y

Welsh – Y

MOTION ADOPTED.

FINANCE REPORT AND CLAIMS

Proposed CY2025 budget

A written finance report, the draft CY2025 budget, and recent claims were distributed as part of the formal Executive Director’s report [ATTACHMENT 1]. Mr. Pelath also made a formal, public presentation of the CY2025 budget and CY2024 capital projects [ATTACHMENT 2].

Bill Crase moved that the Commission approve and adopt the presented CY2025 budget. Dick Welsh second the motion.

Churchill - Y

Crase – Y

Cultice – Y

Emerson – Y

Gordon – Y

McNamara - Y

Mueller – Y

Walstra – Y

Welsh – Y

MOTION ADOPTED.

Mr. Crase moved that the Commission approved the director’s Finance Report and claims in the amount of \$750,710.11. Chelsey Gordon seconded the motion.

Churchill - Y

Crase – Y

Cultice – Y

Emerson – Y

Gordon – Y

McNamara - Y

Mueller – Y

Walstra – Y

Welsh – Y

MOTION ADOPTED.

Payment process for Jasper County project claims

Mr. Pelath presented Resolution 3-2024 [ATTACHMENT 3] to allow the timely payment of claims pertaining to the Jasper County bank stabilization project.

Mr. Crase moved that the Commission adopt Resolution 3-2024 regarding Jasper County project claims. Mr. Welsh seconded the motion.

Churchill - Y
Crase – Y
Cultice – Y
Emerson – Y
Gordon – Y
McNamara - Y
Mueller – Y
Walstra – Y
Welsh – Y

MOTION ADOPTED.

Appraisal report for River's Edge Farm

Mr. Pelath explained the property appraisal report for its farm and wetland easement in Porter County. Halderman Real Estate Services, Inc., conducted the appraisal and prepared the report.

Mr. Crase moved that the Commission approved the appraisal report. Mr. Welsh seconded the motion.

Churchill - Y
Crase – Y
Cultice – Y
Emerson – Y
Gordon – Y
McNamara - Y
Mueller – Y
Walstra – Y
Welsh – Y

MOTION ADOPTED.

OLD BUSINESS

State Line Bridge relocation

Mr. Pelath updated the Commission on the early regulatory coordination meeting held on December 5. He stated that he was encouraged by the continued feasibility of the project.

Yellow River Bank Reconstruction, Phase III

Ross St. Clair touted the success of 2024's Yellow River reconstructions.

NEW BUSINESS

Technical Advisory Committee guidelines

Given the possibility of substantial turnover on the Technical Advisory Committee, Mr. Pelath suggested that the Commission might amend its bylaws to expand the committee membership. Such a change would be intended to ensure both new and historical perspectives in its recommendations.

Mr. Pelath presented possible bylaw amendments [ATTACHMENT 4] but stated that the proposal was intended to be only for discussion and likely amendment. He asked that any consideration be deferred to a future meeting, and the chair granted the request.

OTHER BUSINESS

In the interests of effective planning and the use of best practices, Bill Emerson suggested that the Commission might further formalize certain terms of its employment relationship with the Executive Director. The chair appointed a subcommittee of Mr. Emerson, Mr. Cultice, and Mr. Crase to work on the matter in consultation with the director.

EXECUTIVE DIRECTOR'S REPORT ON ANY REMAINING ISSUES

None

PUBLIC COMMENT

None

NEXT MEETING

While the date was to be determined, Mr. Pelath expressed his hope of meeting near the end of February 2025.

ADJOURNMENT

The Commission adjourned at 1:47 p.m. CST.

APPROVED BY COMMISSION ON MARCH 7, 2025

Signed by:

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Secretary

3/10/2025

EXECUTIVE DIRECTOR'S REPORT

To: KRB-YRBDC Members
From: Scott D. Pelath, Executive Director
Date: December 3, 2024

The year ahead could be a momentous one. Among other things, we have an opportunity to finish Phase III of the Yellow River bank reconstruction, complete Jasper County's FEMA project extension, and prepare for the relocation of State Line Bridge. Consideration of the 2025 budget, which receives primary attention in this report, is the most necessary step toward fulfilling these key facets of our mission.

Finance Report

Balances. As of December 2, the Commission has a dedicated fund balance of \$1,597,871.74 and a general fund balance of \$587,698.86. We drew down the former account significantly with a single \$339,338.28 payment for 2024 bank reconstruction work at State Road 23.

Revenue. Later this month, we expect our semi-annual assessment revenue distributions collected by the counties. The December draw is significantly less than the spring draw due to residential fees occurring only on the April bills. Furthermore, Lake and Porter County issue most or all of their amounts in the summer.

CY 2025 Budget. After consulting with the Executive Committee, I have drafted the proposed CY2025 budget that follows this section. The essential points are:

2025 Assessment Revenue Forecast

- CASH ON HAND ON JANUARY 1 – \$1,993,205.52 (projected)
- JULY REVENUE DISTRIBUTION -- \$ 2,069,134.04 (based on 2024)
- DECEMBER DISTRIBUTION -- \$758,667 (based on 2023)
- TOTAL FORECAST (minus interest) -- \$4,845,076.52

2025 Major Capital Projects

- JASPER COUNTY BANK STABILIZATION -- \$1.1 million
- YELLOW RIVER, PHASE III, COMPLETION -- \$871,500
- STATE LINE BRIDGE SITE PREPARATION -- \$200,000
- BANK REPAIRS AND OBSTRUCTION REMOVAL -- \$400,000
- ISLAND OBSTRUCTION PILOT -- \$100,000

Other 2025 Capital Initiatives

- RIVER GAUGES – \$140,070
- JASPER COUNTY LOCAL MATCH PAYMENT -- \$95,000
- KANKAKEE FWA REDESIGN -- \$78,000
- SEDIMENT TRAP MAINTENANCE -- \$75,000
- BOAT LAUNCHES -- \$50,000

Planning for 2026 Projects

- YELLOW RIVER, PHASE IV, DESIGN AND PERMITS – \$140,070
- KANKAKEE FWA REDESIGN -- \$78,000
- STATE LINE BRIDGE REMOVAL PLAN COMPLETION -- \$75,000
- NEWTON COUNTY BANK DESIGN AND PERMITS -- \$30,000

Projected Surplus to Carry to 2026

- \$1,353,703.77

Possible Mid-2025 Adjustments

- EARLY RECONSTRUCTION OF KANKAKEE FWA STRUCTURES
- ADD TO CHANNEL MAINTENANCE LINE-ITEM
- ADAPT TO UPDATED STATE LINE BRIDGE REMOVAL COSTS
- ISLAND PILOT TECHNICAL ASSISTANCE

Administrative Budget

- STEADY AT 6% OF OVERALL EXPENDITURES
- \$7,603 DECREASE FROM 2023 BUDGET
- NO COLA RECOMMENDED
- APPROXIMATELY 5.5% INCREASE IN HEALTH PREMIUMS

<u>CY2025 KRB-YRBDC BUDGET; ASSESSMENT ACCOUNT</u>	
Starting Balance (est.)	1,993,205.52
Revenue	
Jasper County	190,000.00
Lake County	396,898.00
LaPorte County	682,113.00
Marshall County	547,178.00
Newton County	101,965.00
Porter County	278,249.00
St. Joseph County	340,556.00
Starke County	314,912.00
INTEREST	1.00
REVENUE SUBTOTAL:	2,851,871.00

Expenditures	
Boat Launches	50,000.00
Bridge Removal Site Preparation	200,000.00
Bridge Removal, Planning and Engineering	75,000.00
Channel Maintenance	400,000.00
Invasive Plant Species Eradication	25,000.00
Island Obstruction Removal Pilot	100,000.00
Jasper County FEMA Project Augmentation	1,100,000.00
Jasper Local Match Payments	95,000.00
Kankakee FWA Design and Permitting	78,000.00
River Gages	140,070.00
River Inspections and Operations Mileage	5,500.00
Sediment Trap Maintenance	75,000.00
Newton County Bank Reconstruction, Design and Permitting	30,000.00
Technical Services, Miscellaneous	50,000.00
Yellow River, Construction Management and Bid Support, Phases III	20,000.00
Yellow River, Phase III, Starke County (SR 23)	871,500.00
Yellow River Phase IV Design and Permitting	124,750.00
Yellow River Reconstruction (12th Rd) - Phase III Retainage from CY2024	21,552.75
Yellow River, Sediment Monitoring	30,000.00
EXPENDITURE SUBTOTAL:	3,491,372.75
CASH PRIOR TO DECEMBER REVENUE DRAW	603,703.77
CARRYOVER TO CY2026:	1,353,703.77
<u>CY2025 KRB-YRBDC BUDGET; NON-ASSESSMENT DOLLARS</u>	
	<u>BUDGET</u>
REVENUE	
Jasper	3,800.00
Lake	5,450.00
La Porte	11,350.00
Marshall	7,750.00
Newton	2,700.00
Porter	5,500.00
St. Joseph	6,650.00
Starke	6,800.00
Rental on River Edge Farm	48,800.00
State Administrative Allocation	79,487.00
NIPSCO Reimbursement	57,900.00
INTEREST (MINUS FEES)	3,000.00
TOTAL NEW REVENUE:	239,187.00

ADMINISTRATIVE	
Accounting Contract	10,800.00
Office/Copying/Postage	1,000.00
Payroll	134,930.00
Payroll Taxes (FICA, SUTA)	10,572.15
Workers Compensation Coverage	750.00
Employee Health Insurance	24,859.56
Employee Dental Insurance	1,392.96
PERF	4,047.90
Administrative Mileage	2,500.00
Meeting Expenses	1,250.00
Member Per Diem and Mileage	1,500.00
Website and Communications Software	850.00
Education/River Days	15,000.00
Legal and Professional Services	5,000.00
Board Member and Staff Bonding	1,200.00
Software Fees (Adobe; DocuSign)	600.00
Long-Term Disability Premium	4,700.00
TOTAL EXPENDITURES:	220,952.57

Recent claims. The following list shows claims for river work and administrative expenses requiring either advance or retroactive approval by the Commission:

PO Number	Bill Date	Vendor	Description	Amount	Funding Source	Check #
274-24	10/24/2024	Scott Pelath	Administrative Mileage Sept 24-Oct 23, 2024	\$ 255.63	General	ACH
275-24	10/24/2024	Scott Pelath	Operational Mileage 9/24-10/23/24	\$ 409.74	Special Assessment	ACH
276-24	11/24/2024	Scott Pelath	Administrative Mileage Oct 24-Nov 24, 2024	\$ 229.99	General	ACH
277-24	11/24/2024	Scott Pelath	Operational Mileage Oct 24-Nov 24, 2024	\$ 386.12	Special Assessment	ACH
278-24	09/30/2024	Hill Excavating	Inv 511 Tree Stump Removal 9/26 & 9/27	\$ 9,000.00	Special Assessment	ACH
279-24	09/30/2024	INPRS	2nd Sept INPRS	\$ 337.32	General	ACH
280-24	09/30/2024	Scott D. Pelath	Pay Period: 09/16/2024-09/30/2024	\$ 4,217.15	General	ACH
281-24	10/04/2024	IRS	Tax Payment for Period: 09/28/2024-09/30/2024	\$ 1,417.12	General	ACH
282-24	10/07/2024	Delta Dental	Delta Dental Ins	\$ 110.42	General	ACH
283-24	10/07/2024	STANTEC CONSULTING SERVICES INC	Stantec Final Invoice 2267429 KYRBDC: Yellow River Phase III Design	\$ 31.25	Special Assessment	ACH
284-24	10/10/2024	Horizon Bancorp, Inc	Account Service Fee	\$ 38.80	General	ACH
285-24	10/11/2024	INPRS	1st Oct Retirement	\$ 337.32	General	ACH
286-24	10/12/2024	Amex	Adobe, Christos, Microsoft, Viking Chili Bowl	\$ 222.14	General	ACH
287-24	10/15/2024	Scott D. Pelath	Pay Period: 10/01/2024-10/15/2024	\$ 4,217.15	General	ACH
288-24	10/16/2024	Ambetter from MHS	Health Ins	\$ 1,960.36	General	ACH
289-24	10/18/2024	Abonmarche Consultants, Inc	Inv # 154675 Svcs Completed to 9/30/24	\$ 7,472.50	Special Assessment	ACH
290-24	10/18/2024	Dirt Works Excavating	Kankakee River & Ed Blair Property	\$ 28,500.00	Special Assessment	ACH
291-24	10/18/2024	Duneland Accounting, LLC	Monthly Bookkeeping	\$ 875.00	General	ACH
292-24	10/18/2024	Halderman Real Estate Services, Inc	Inv # J-1273 FARM REAL ESTATE APPRAISAL	\$ 3,500.00	General	ACH

293-24	10/18/2024	Hill Excavating	Inv 512 Tree Removal on Yellow River	\$ 50,000.00	Special Assessment	ACH
294-24	10/18/2024	Hill Excavating	Inv 500 Kankakee River Levee Repair	\$ 19,860.00	Special Assessment	ACH
295-24	10/18/2024	IN Department of Revenue	Tax Payment for Period: 09/01/2024-09/30/2024	\$ 498.48	General	ACH
296-24	10/18/2024	IRS	Tax Payment for Period: 10/12/2024-10/15/2024	\$ 1,417.12	General	ACH
297-24	10/25/2024	Butler, Fairman & Seufert, Inc	Inv # 105889 Prof Svcs Sept 1 to Sept 30	\$ 38,455.00	Special Assessment	ACH
298-24	10/25/2024	Delta III INC	Inv # 12580 Invoice for work done on 9/10/2024	\$ 5,800.00	Special Assessment	ACH
299-24	10/25/2024	Hill Excavating	Inv # 516 Tree removal Oct 14, 15, 16 & 17	\$ 18,000.00	Special Assessment	ACH
300-24	10/25/2024	Hill Excavating	Inv # 518 10/18 Tree removal on Kankakee near 49	\$ 4,500.00	Special Assessment	ACH
301-24	10/28/2024	Scott Pelath	Reimb for Mannys Restaurant Isaak Walton League Lun	\$ 44.77	General	TBD
302-24	10/30/2024	INPRS	2nd Oct Retirement	\$ 337.32	General	ACH
303-24	10/30/2024	Mint City Tree Service	Yellow River Work 9/6 & 9/7 received 10/29/24	\$ 4,726.76	Special Assessment	ACH
304-24	10/31/2024	Ott HydroMet	Plan renewal 8/7/24-8/6/25.	\$ 761.40	Special Assessment	ACH
305-24	10/31/2024	Scott D. Pelath	Pay Period: 10/16/2024-10/31/2024	\$ 4,217.15	General	ACH
306-24	11/06/2024	Delta Dental	Delta Dental Ins	\$ 110.42	General	ACH
307-24	11/06/2024	IRS	Tax Payment for Period: 10/30/2024-11/01/2024	\$ 1,417.12	General	ACH
308-24	11/08/2024	Horizon Bancorp, Inc	Account Service Fee	\$ 34.00	General	ACH
309-24	11/12/2024	Amex	USPS, Indy Parking, Bob Evans, Microsoft, Christos, Adobe	\$ 190.77	General	ACH
310-24	11/14/2024	INPRS	1st Nov Retirement	\$ 337.32	General	ACH
311-24	11/14/2024	Stanger Group, Inc	Inv 1426 Commission portion of Starke County Project	\$ 12,986.00	Special Assessment	TBD
312-24	11/15/2024	Scott D. Pelath	Pay Period: 11/01/2024-11/15/2024	\$ 4,217.15	General	ACH
313-24	11/18/2024	Ambetter from MHS	Health Ins	\$ 1,960.36	General	ACH
314-24	11/20/2024	IRS	Tax Payment for Period: 11/13/2024-11/15/2024	\$ 1,417.12	General	ACH
315-24	11/22/2024	Abonmarche Consultants, Inc	Inv #155219 Work through Oct 31, 2024 General Svcs	\$ 3,580.00	Special Assessment	ACH
316-24	11/22/2024	Butler, Fairman & Seufert, Inc	Inv # 105927 Invoice for Jasper County Kankakee Work	\$ 4,100.00	Special Assessment	ACH
317-24	11/22/2024	Butler, Fairman & Seufert, Inc	Inv # 106241 Prof Svcs Oct 1-31, 2024	\$ 13,335.00	Special Assessment	ACH
318-24	11/22/2024	Delta III INC	Inv # 12601 River Bank Repair in Grand Marsh Park	\$ 22,500.00	Special Assessment	ACH
319-24	11/22/2024	Duneland Accounting, LLC	Monthly Bookkeeping	\$ 875.00	General	ACH
320-24	11/22/2024	Hill Excavating	Inv # 522 Kankakee River up stream of the 525 E bridge	\$ 7,000.00	Special Assessment	ACH
321-24	11/22/2024	Kevin Misch Excavating	Inv # 149024 Sumava Resorts work	\$ 2,445.00	Special Assessment	ACH
322-24	11/25/2024	Kevin Misch Excavating	Inv # 149025 Misch State Line Bridge	\$ 3,806.50	Special Assessment	ACH
323-24	11/25/2024	The Stanger Group, Inc.	Pay app 1 TSG2407	\$ 339,338.28	Special Assessment	ACH
324-24	11/25/2024	U.S. Geological Survey	Inv # 90059068 USGS July to Sept Plymouth Gage	\$ 7,500.00	Special Assessment	ACH
325-24	11/25/2024	U.S. Geological Survey	Inv # 90059066 USGS July to Sept Yellow River & Kank	\$ 32,925.00	Special Assessment	ACH
326-24	11/26/2024	Amazon	Trail Cameras for River levels	\$ 213.99	Special Assessment	ACH
327-24	11/29/2024	INPRS	2nd Nov Retirement	\$ 337.32	General	ACH
328-24	11/29/2024	Scott D. Pelath	Pay Period: 11/16/2024-11/30/2024	\$ 4,217.15	General	ACH
329-24	12/2/2024	Department of Natural Resources	Permit Application Fee for Application #: FW-33033-0	\$ 200.00	General	TBD
330-24	12/02/2024	IN Department of Revenue	Tax Payment	\$ 498.48	General	ACH
331-24	12/2/2024	Christopher Burke Engineering	Prof Services Sept 29-Oct 26, 2024	\$ 1,185.00	Special Assessment	ACH
332-24	11/26/2024	Office of the Attorney General	MOU Billing for July 2024-Sept 2024	\$ 150.00	General	TBD
333-24	12/3/2024	Dirt Works Excavating	Inv 2058 Removal of sediment from the Kankakee River Trap # 22 & leveling of spoil	\$ 60,000.00	Special Assessment	ACH
334-24	12/3/2024	K&L Excavating	Porter County boat launch	\$ 11,697.12	Special Assessment	ACH
				\$ 750,710.11		

Yellow River Project, Phase III

This year's Yellow River streambank reconstruction in the vicinity of State Road 23 is now complete. We set a new record for the height of a reconstructed bank. One downstream of the SR 23 bridge measured at fifty-five feet.

The Stanger Group completed approximately one-third of the SR 23 section. The remaining work will resume in 2025.

In combination with the completed section at 12th Road in Marshall County, the Commission reconstructed almost a mile of the Yellow River this year (or 1.9 miles if you count each bank separately).

Jasper County FEMA Project Augmentation

With the project fully permitted, Jasper County bid-out the work as mutually agreed and selected Gutwein Excavating from Francesville to complete the bank stabilization project. We expect that site preparation work may begin as early as this month.

The plan is for Jasper County to receive project invoices and then submit them to the Commission for payment. In order to leverage discounts, Jasper County also intends to arrange for direct purchase of the riprap, after which the Commission will ultimately cover the cost.

Because Jasper County actually holds the contract with Gutwein Excavating, I will ask the Commission to approve advance payment of these claims upon written request from Jasper County. That way the claims can be managed as if the contract was with the Commission.

State Line Bridge

Between this report and the Commission meeting, we will have had an onsite SEA 368 Early Regulatory Coordination Meeting regarding the relocation of State Line Bridge.

The tentative plan devised by Butler, Fairman, and Seufert entails the use of two cranes and the construction of a temporary causeway across the Kankakee River. The cranes would then use the causeway to lift the bridge out of position and "walk" it onto adjacent dry land. Finally, the bridge would be disassembled, labeled, and responsibly stored for later reassembly at an alternate site for the public's enjoyment.

Kankakee FWA Water Control Structure Redesign

Sometime after the first of the year, we intend to meet onsite with the DNR property staff and the technical consultants to work out tentative design parameters and construction considerations. The current intention is to complete designs and acquire permits in 2025 and finish construction no later than 2026 if not sooner.

Yellow River emergent islands

We had an onsite, follow-up meeting with the Corps of Engineers to better clarify their authority over the proposed island removal pilot. Ambiguities and uncertainty remain. Because such questions would inevitably have to be resolved prior to the issuance of permits, one expedient option would be to approach the removal as streambank reconstruction projects. Although such an approach would require technical assistance, it also might qualify the project for an existing nationwide permit.

Logjam management

Logjam management is a continual task. Since the last meeting, we have removed obstructions in the following areas:

- 1) Misch Excavating finished the annual pre-winter clearing of State Line Bridge.
- 2) Two contractors have cut up Yellow River logjams between IN-17 and Upas Road in Marshall County.
- 3) We oversaw removal of multiple logjams upstream of IN-49 between Jasper and Porter Counties.
- 4) Obstructions were removed upstream of US 30 and upstream of CR 525 South in LaPorte County.

Bank repairs

I have submitted permit applications for a key repair at the Blackberry Marsh property in Newton County. We have received early coordination reports for over a dozen other repairs at DNR properties and will submit applications once we determine specific repair dimensions with selected contractors.

Sediment traps

Dirt Works has substantially completed maintenance of the Kankakee trap upstream of the Little Kankakee. A new trap at 200 East on the Yellow River in Starke County is now permitted, and I have recommended allocation of funds to construct it in 2025.

Yellow River Reconstruction, Phase IV design

We have already contacted property owners within the project footprint regarding upcoming survey work. Early feedback from affected landowners is positive and cooperative. We continue to enjoy help and enthusiasm from most folks along the river.

Bylaws for Technical Committee

Beginning next year, we could experience a nearly a fifty-percent turnover on the Technical Advisory Committee under the statutory guidelines. On one hand, new voices and perspectives are valuable. On the other hand, it might be unfair to folks to ask them to give detailed advice while they are acclimating to new positions.

With the interpretation that current law does not preclude additions to the statutorily prescribed membership of the Technical Committee, the Commission might carefully consider appointing members

to ensure continuity and the presence of specialized knowledge. I have drafted a possible amendment to our bylaws that would allow this choice.

I will note that we previously added a Technical Committee member when we permitted former Commission members to serve on the committee. Unfortunately, John Coulter passed away before he was able to attend a meeting. However, we have an established precedent.

Lake County levee inspection

I have been in regular communication with Wessler Engineering regarding a comprehensive inspection of the county's extensive levee system near the Kankakee. We are still discussing scope, methods, and what we hope to discover. Originally, we considered whether drone flights might be effective, but recently we have been leaning toward a more thorough boots-on-the-ground inspection. It is possible that two of the levees were never formally inspected after their initial construction.

As always, should you have any questions or suggestions, please email me at sdpelath@gmail.com or (219) 861-7999. To maintain focus and brevity during our meeting in LaPorte County, I welcome any issues I can resolve in advance.


ATTACHMENT #2

COMMISSION UPDATE

December 6, 2024

KANKAKEE RIVER BASIN AND YELLOW RIVER BASIN DEVELOPMENT COMMISSION

Scott D. Pelath, Executive Director



FORTY-YEAR WORK PLAN

Active Management Recommendation	2020	2022	2024	2026	2028	2030	2032	2034	2036	2038	2040	2042	2044	2046	2048	2050	2052	2054	2056	2058	2060	
Yellow River Upstream Improvements	★																					
Kankakee Bank Stabilization Improvements	★																					
Zone-Specific Access and Logjam Management	★																					
Large Wood Removal along Yellow River at Kankakee Fish and Wildlife Area	★																					
Selective and Temporary Berm Maintenance	★																					
Strategic Berm Removal & Setback Berm Construction	★																					
Yellow River Downstream Improvements	★																					
Bridge Removal / Replacement	★																					
Storage Areas to Offset Increased Runoff	★																					
Update Stormwater Ord. and Tech. Standards	★																					
Education, Outreach, and Implementation Program Management	★																					
Develop Flood Response and Resilience Plans	★																					
Remove Infrastructure from Berm-Reliant Areas	★																					

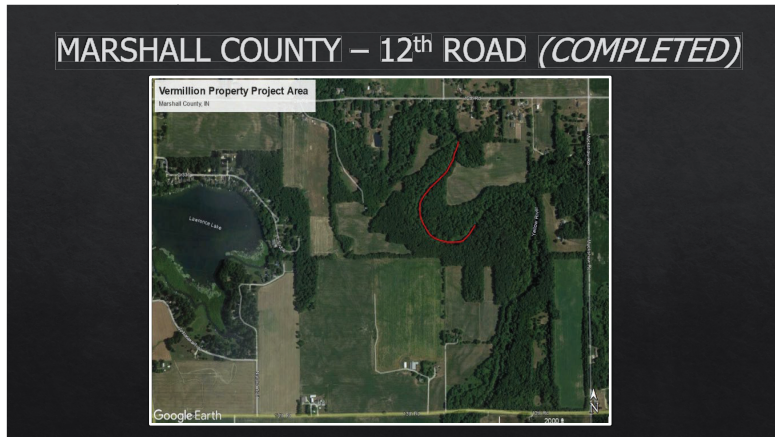


2024 YELLOW RIVER PROJECTS



MISSION

The Kankakee River Basin and Yellow River Basin Development Commission advances Northwest Indiana's safety, economic prosperity, and quality of its natural resources.



MARSHALL COUNTY – 12th ROAD (BEFORE)



MARSHALL COUNTY – 12th ROAD CONSTRUCTION



MARSHALL COUNTY – 12th ROAD CONSTRUCTION



Downstream south bank before

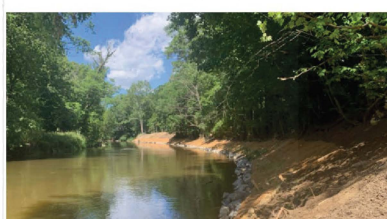


MARSHALL COUNTY – BEFORE AND AFTER

MARSHALL COUNTY – 12th ROAD CONSTRUCTION



Mid project, east bank before (typical of 1,000 feet bank)



MARSHALL COUNTY – BEFORE AND AFTER

MARSHALL COUNTY – 12th ROAD CONSTRUCTION



STARKE COUNTY – SR 23 (30% COMPLETE)



MARSHALL COUNTY – 12th ROAD CONSTRUCTION



STARKE COUNTY – SR 23 (30% COMPLETE)



MARSHALL COUNTY – 12th ROAD (AFTER)



WEST OF SR 23 – BEFORE



West of SR 23 high bank, during



WEST OF SR 23 – DURING AND AFTER

STARKE COUNTY – SR 23 (30% COMPLETE)



STARKE COUNTY – SR 23 (30% COMPLETE)



STATE LINE BRIDGE

Relocation Planning and Coordination Underway

STARKE COUNTY – SR 23 (30% COMPLETE)



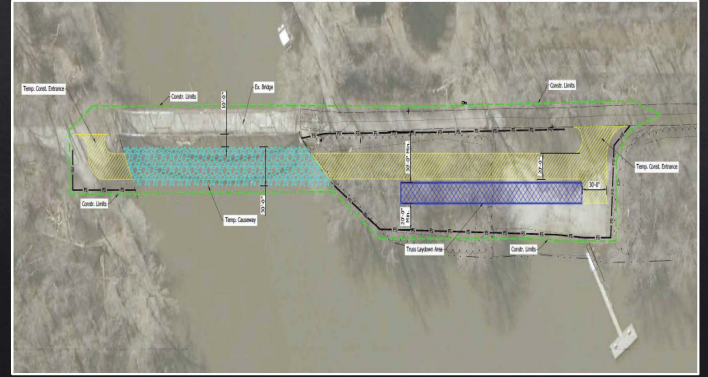
CURRENT CONDITION – ALL DEBRIS REMOVED



TYPICAL DEBRIS DURING HIGH WATER



TENTATIVE BRIDGE REMOVAL PLANS



BLOCKED BRIDGE ACCESS DURING HIGH WATER



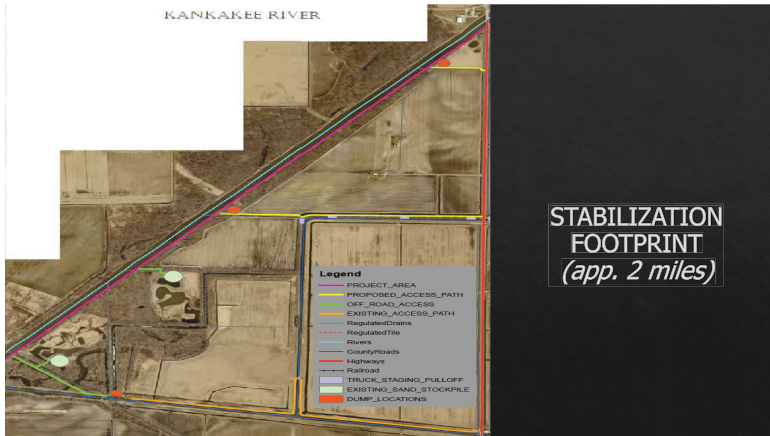
JASPER COUNTY BANK STABILIZATION

TENTATIVE BRIDGE REMOVAL PLANS



RECOMMENDED STABILIZATION IN WORK PLAN





CY 2025 BUDGET PROPOSAL



2025 CAPITAL REVENUE FORECAST

- ❖ CASH ON HAND ON JANUARY 1 – \$1,993,205.52 (projected)
- ❖ JULY REVENUE DISTRIBUTION – \$ 2,069,134.04 (based on 2024)
- ❖ DECEMBER DISTRIBUTION – \$758,667 (based on 2023)
- ❖ TOTAL FORECAST (minus interest) – \$4,845,076.52

2025 MAJOR CAPITAL PROJECTS

- ◆ JASPER COUNTY BANK STABILIZATION -- \$1.1 million
- ◆ YELLOW RIVER, PHASE III, COMPLETION -- \$871,500
- ◆ STATE LINE BRIDGE SITE PREPARATION -- \$200,000
- ◆ BANK REPAIRS AND OBSTRUCTION REMOVAL -- \$400,000
- ◆ ISLAND OBSTRUCTION PILOT -- \$100,000

PROJECTED SURPLUS TO CARRY TO 2026

\$1,353,703.77

OTHER 2025 CAPITAL INITIATIVES

- ◆ RIVER GAUGES -- \$140,070
- ◆ JASPER COUNTY LOCAL MATCH PAYMENT -- \$95,000
- ◆ KANKAKEE FWA REDESIGN -- \$78,000
- ◆ SEDIMENT TRAP MAINTENANCE -- \$75,000
- ◆ BOAT LAUNCHES -- \$50,000

POSSIBLE MID-YEAR ADJUSTMENTS

- ◆ EARLY RECONSTRUCTION OF KANKAKEE FWA STRUCTURES
- ◆ ADD TO CHANNEL MAINTENANCE LINE-ITEM
- ◆ ADAPT TO UPDATED STATE LINE BRIDGE REMOVAL COSTS
- ◆ ISLAND PILOT TECHNICAL ASSISTANCE

PLANNING FOR 2026 PROJECTS

- ◆ YELLOW RIVER, PHASE IV, DESIGN AND PERMITS -- \$140,070
- ◆ KANKAKEE FWA REDESIGN -- \$78,000
- ◆ STATE LINE BRIDGE REMOVAL PLAN COMPLETION -- \$75,000
- ◆ NEWTON COUNTY BANK DESIGN AND PERMITS -- \$30,000

ADMINISTRATIVE BUDGET

- ◆ STEADY AT 6% OF OVERALL EXPENDITURES
- ◆ \$7,603 DECREASE FROM 2023 BUDGET
- ◆ NO COLA RECOMMENDED
- ◆ APPROXIMATELY 5.5% INCREASE IN HEALTH PREMIUMS

QUESTIONS?

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RESOLUTION 3-2024

WHEREAS, the Kankakee River Basin and Yellow River Basin Development Commission (“the Commission”) has approved and budgeted for a two-mile bank stabilization project in Jasper County, Indiana; and

WHEREAS, by mutual consent, Jasper County solicited competitive contractor bids and material quotes from various contractors and providers; and

WHEREAS, through its own procedures, Jasper County has selected and entered into an agreement with a contractor to complete the project on behalf of the Commission and Jasper County; and

WHEREAS, Jasper County has received competitive material quotes from relevant suppliers; and

WHEREAS, through budgeting and approvals, the Commission has decided to fund the project; and

WHEREAS, through its approved disbursement policy, the Commission already authorizes the Executive Director to ensure claim payments in advance of a Commission meeting for leased or contracted services;

THEREFORE, BE RESOLVED THAT upon a written request from the Jasper County Surveyor’s Office, the Commission’s Executive Director may ensure the timely payment of claims related the Jasper County bank stabilization project’s materials and construction. As is consistent with other claims paid under the Commission’s disbursement policy, claims paid under this resolution will be retroactively considered by the Commission when it meets following the authorized disbursement.

ADOPTED BY COMMISSION, December 6, 2024

Craig D. Cultice, Secretary

ATTACHMENT #4

KANKAKEE RIVER BASIN AND YELLOW RIVER BASIN DEVELOPMENT COMMISSION BYLAWS

PREAMBLE

Under IC 14-13-9, the Kankakee River Basin and Yellow River Basin Development Commission is empowered to adopt rules for the transaction of business. The following bylaws are intended to reflect provisions of Indiana law governing the Commission and to provide further order in the execution of its statutory powers and duties.

I. MEMBERSHIP

Section 1. Appointments

The Commission is comprised of nine (9) members. The county executives in Jasper, Lake, LaPorte, Marshall, Newton, Porter, Starke, and St. Joseph Counties will each appoint one (1) member. The ninth member shall be the Director of the Indiana Department of Natural Resources or the Director's designee.

Section 2. Terms

The length of a member's term is four (4) years. However, initial appointments by the executives of LaPorte, Marshall, Porter, and Starke Counties shall be two (2) years in length, and four (4) years for each successive appointment. Lengths of terms notwithstanding, a member's period of service continues until a successor is appointed. Terms continue until a successor is appointed.

Section 3. Non-Voting Members

At the Commission's discretion, one (1) non-voting member appointed by the county executive in Iroquois County, Illinois and one (1) non-voting member appointed by the county executive Kankakee County, Illinois may be invited to serve on the commission as non-voting members. Non-voting members are ineligible to serve as officers of the Commission.

Section 4. Qualifications

All members must possess a background in construction, project management, flood control, drainage, or another similar professional background.

Section 5. Verification of Membership

An appointment of a member is verified when 1) denoted in writing on standard letterhead of the appointing authority, signed by an authorized representative of the appointing authority, and received and reviewed by the Commission or the Commission's authorized

representative; 2) reflected in the minutes or official records of the appointing authority; or 3) recorded in the video or digital record of the appointing authority's proceedings.

Section 6. Vacancies

If a member vacates a position on the Commission, the member's appointing authority may appoint a new member to complete the vacating member's unexpired term.

Section 7. No Action by Appointing Authorities

If a county declines to make an appointment to the Commission by September 1, 2019, the Surveyor of that county will be accepted as a voting member of the Commission for a term consistent with those described in Section 2.

Section 8. Reappointment

A member who is appointed to the commission is eligible for reappointment.

II. QUORUM

A quorum is constituted by the presence of five (5) voting members, and the affirmative votes of (5) members are required for any action taken by the Commission.

III. VOTING

Section 1. Any member appointed under Article I, Section 1 may vote.

Section 2. A vote shall be recorded at the request of any voting member upon being seconded by another voting member.

Section 3. At least five (5) affirmative votes are required for the commission to take any action.

Section 4. Any voting member may allow a proxy, designated in advance in writing, to cast a vote on his or her behalf. However, for the Commission to take any action, at least five (5) affirmative votes must be cast by members appointed under Article I, Section 1 and IC 14-13-9-9.

IV. OFFICERS

Section 1. Election of Officers

At the first meeting following July 1 of every year, the Commission shall elect from among its voting members a Chair, Vice-Chair, Secretary, and Treasurer.

Section 2. Terms of Officers

The terms of officers shall last no more than one (1) year. Officers may be re-elected, although it is the goal of the Commission to encourage a regular rotation of members serving as officers.

Section 3. Duties of the Chair

The Chair shall preside over meetings of the Commission, appoint the chairpersons and members of all standing committees, appoint special committees, and serve as an ex-officio member of all standing committees. The Chair shall represent all other functions usually attributed to the office.

Section 4. Duties of the Vice-Chair

The Vice Chair shall perform the functions usually attributed to the office, including chairing meetings of the Commission when the Chair is absent. The Vice Chair shall become Chair when the Chair position becomes vacant.

Section 5. Duties of the Secretary

The Secretary shall ensure accurate minutes of all meetings of the Commission and standing committees, ensure the maintenance and safekeeping of official files, and assist the Chair with official correspondence, and maintain a roll of members.

Section 6. Duties of the Treasurer

The Treasurer shall oversee the funds of the Commission, a duty which includes monitoring their disbursement as authorized by the Commission; ensuring the accurate accounting or receipts and disbursements; making reports to the Commission; verifying annual financial statements for official report or publication; assist in the drafting of the annual budget; and ensuring the submission of all reports required by law. The treasurer of the commission may receive, disburse, and handle money belonging to the commission, subject to applicable statutes and procedures established by the commission.

Section 7. Other Officers

The Commission may establish and fulfill other offices as it deems necessary.

Section 8. Vacancies

In the case of a vacancy in the position of Chair, the Vice Chair shall become the Chair for the remainder of the Chair's unexpired term. In the event of vacancies of all other offices, the Commission may elect from among the voting members a replacement to complete the unexpired term of the vacated office.

V. DUTIES OF COMMISSION MEMBERS

Section 1. Meeting attendance and conduct

Members are expected to attend all or a substantial number of Commission meetings; to participate in Commission discussions; to share their unique expertise with the Commission

and the public; to act and speak with civility; to promote good order; and to avoid impugning the views or motives of other Commission members.

Section 2. Fulfillment of Legal Obligations

Members are expected to help fulfill and exercise the powers, duties, and obligations of the Commission as defined in IC 14-13-9 and elsewhere in Indiana law.

VI. MEETINGS

Section 1. Frequency

The Commission shall meet no less than four times per year. Otherwise, the Commission shall meet on the call of the Chair, the Commission's Executive Director, or a quorum of voting members.

Section 2. Meeting Conduct

Unless otherwise stated in these bylaws, all meetings shall be conducted in a manner consistent with *Robert's Rules of Order* as revised and updated from time to time.

Section 3. Remuneration of Commission Members for Meetings

Commission members are entitled to per diem and travel reimbursement as permitted under IC 4-10-11-2.1(b) and travel policies and procedures established by the Indiana Department of Administration.

VII. TECHNICAL ADVISORY COMMITTEE

Section 1. Establishment

Indiana law establishes a formal Technical Advisory Committee comprised of the North-Northwest Regional Director of the Indiana Association of Soil and Water Conservation Districts and the Surveyor of each county represented on the Commission. However, if a Surveyor is appointed to the Commission, the county executives in that county shall appoint an advisory committee member in the place of the surveyor.

In order to ensure sufficient expertise and continuity of knowledge on the advisory committee, the Commission may add members to the advisory committee under its general authority to create advisory panels under Indiana law. These additional members shall be approved by the Commission upon recommendation of the Executive Director or any Commission member.

The terms of such additional members shall be for no more than four (4) years. When adding additional members, the Commission shall ensure that the member possesses expertise in agriculture, drainage, regulatory affairs, hydrology, surveying, project planning, or similar areas of knowledge.

Additional advisory committee members appointed by the Commission may not serve as chairs or officers of the advisory committee.

Section 2. Chair

The first Chair of the Technical Advisory Committee shall be appointed by the Chair of the Commission. The Committee may select other officers as it deems necessary. Effective July 1, 2020, all officers shall be elected by a vote of the Committee.

Section 3. Records

The Committee shall keep a record of all of its business and recommendations.

Section 4. Meetings

The Committee shall meet at the direction of the Commission or the Executive Director.

Section 5. Duties

At the direction of the Commission, the Committee shall receive information, conduct hearings, and issue written recommendations regarding the Commission's work, projects, and plans.

Section 6. Remuneration for Meetings

Committee members are not entitled to per diem or mileage expense reimbursement, although the Commission may decide to budget resources for this purpose.

VIII. OTHER COMMITTEES

The Chair of the Commission may appoint special committees and advisory committees, including but not limited to a budget committee, nominating committee, personnel committee, and communications committee.

IX. STAFF

The Commission may employ an Executive Director and other persons deemed necessary to advise the Commission and carry out its policies, procedures, and directives.

X. BUDGET

The Commission shall adopt an annual budget as soon as practicable in each calendar year, and submit the budget to each county, municipality, or agency appropriating money for the use of the commission. After approval of the budget by the commission, money may be expended only as budgeted unless a majority vote of the commission authorizes other expenditures.

XI. RECORDS

The commission shall keep a record of the commission's resolutions, transactions, and findings. Such records shall be made available to the public in a manner consistent with Indiana law.

XII. AMENDMENTS

These bylaws may be amended by majority vote at any regular meeting of the Commission, provided that proposed amendments have been sent to the Commission at least two (2) calendar weeks in advance of the meeting.

DRAFT